

Dear Driftwood Heights Association Members,

This letter is to formally notify you of our upcoming Membership Meeting on **May 30, 2026**, at **10:00 AM**, to be held at **Island County Multi-Purpose Center, 141 SE Camano Dr, Camano Island, WA 98282**.

We want to be clear and direct. Our association is facing a pivotal moment. Without sufficient and reliable member participation on the Driftwood Heights Association Board of Directors (the Board), this non-profit Homeowner Association (HOA) will cease operating at the close of this annual members' meeting. This situation requires immediate resolution. Please review the enclosed agenda carefully.

The Board has sought to remedy the decline in volunteer participation by seeking to turn over as much of the water system operations as possible to contractors. Our hope is that this will enable Board volunteers to serve more in oversight roles rather than in the day-to-day operations and management duties that volunteers have done to conserve funds and keep member fees low.

However, to be very clear, if we do not have sufficient and reliable volunteer participation in the Board by the end of the May 30th members' meeting, Driftwood Heights Association ***will cease to function according to current ByLaws***. For this reason, the members at the May 30th meeting will be choosing, through action or default, one of the following paths forward:

1. **Form new Board**

If enough members step forward to serve on the Board, then the association will continue to operate as a self-managed HOA led by the new Board as they see fit.

2. **Form an Interim Board**

If not enough members step forward to serve on the Board, then the members will be asked to volunteer to form an Interim Board for 6-month terms to evaluate and prepare options for moving forward at a subsequent special members' meeting.

3. **Do nothing**

If neither a new Board nor an Interim Board are formed, then the terms of the current Board will end. As their last act, the departing Board will inform WA Dept of Health and Island County that Driftwood Heights Association is no longer able to manage the water system.

These outcomes will have a direct impact on costs, operations, and the structure of our association. It is unclear to the members of the current Board what will happen after the state and county are informed of the lack of oversight to the water system. This meeting is not simply informational. It is a decision point for the future of our community.

We strongly encourage every member to attend, ask questions, and seriously consider whether they can contribute time to serve. The continued operation of the association and the amount we all pay for water depends on it.

If you are unable to attend but are willing to volunteer or would like more information, please contact us at drftwdinfo@driftwoodheights.net

Thank you for your attention to this matter.

Sincerely,
The Board of Directors
Driftwood Heights Association

Proposed 2026 Driftwood Heights Association Meeting Agenda

Date: May 30, 2026

Time: 10:00 AM

Location: Island County Multi-Purpose Center, 141 SE Camano Dr, Camano, WA

1. Call to Order

- Welcome and opening remarks from the Acting Board President
 - Establish quorum (verify enough members present to conduct business as an association)
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2. Current State of the Association

- Overview of Driftwood Heights Association's responsibilities for the water system
 - Acknowledgment of ongoing and increasing operational demands
 - Summary of current Board structure and workload
 - The roles of contractors in water system management by an HOA in WA
 - Brief description of privately owned and managed water systems in WA
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3. Board Status and Volunteer Needs

- Identification of current vacancies and/or expiring Board positions
 - Outline of each Board member's responsibilities and the general level of effort needed
 - Minimum required board positions and actions needed to maintain HOA function
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4. Financial and Operational Overview

- Summary of current operating costs (2025) and impact of actions to increase use of contractors
 - Overview of other responsibilities tied to well management and compliance that will impact costs and financial planning
 - General comparison of current HOA managed operations vs. other options (if applicable)
 - Proposed budget for 2026 if enough volunteers are elected
 - Acknowledge that the least cost option in WA state is to stay as a non-profit HOA
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5. Open Discussion and Member Questions

- Opportunity for members to ask questions in town-hall meeting format with microphone
 - Clarification of responsibilities, expectations, and current challenges
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6. Call for Volunteers / Nominations

- Statement of our HOA's current eligibility requirements to be a board member
 - Definition and discussion of insufficient number of Board members for function
 - Open call for members willing to serve on the Board
 - Members may nominate themselves or others (per bylaws), we ask that those nominated confirm
 - Position nominated
 - Willingness to serve and why they feel it fits them
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7. Determination of Association's Future

If Sufficient Volunteers Step Forward:

- Confirmation and/or election of Board members (this will hinge on verifying eligibility)
- Seek members' vote on additional ballots needed to maintain operations
- Transition plan to ensure continuity of operations
- Commitment to continue as a self-managed non-profit HOA

If Insufficient Volunteers Are Secured:

- Formal acknowledgment that the association cannot continue operating without a functional Board

- Vote to either form an Interim Board or to dissolve the Board and inform the State and County of a lack of decision authority for the safety of the water system
 - Member discussion and input
 - Authorization of next steps (as applicable under existing governing documents)
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8. Summary of Decisions and Next Steps

- Clear statement of outcomes from the meeting
 - Timeline for implementation of next steps
 - Communication plan to keep members informed
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9. Adjournment

(insert pages with forms for proxy vote, etc)