

**Driftwood Heights Association**  
**Board Meeting Minutes**  
**05/14/2024**

- **Meeting called to order at Camano Library, 6:00 pm.**
- **Present:**
  - President (R Barry)
  - Vice President (Vacant)
  - Treasurer (Vacant)
  - Secretary (Vacant)
  - Operations (M Cona)
  - Buildings & Grounds (L Visser)
  - Water Quality (G Carranza)
- **Approval of 04/16/2024 Board meeting minutes**

Motion by: L Visser with the attachment (1) of the monthly budget report.  
Second by: M Cona.  
Yea 4/Nay 0, Motion carried.
- **Solicit Urgent/New Business (Critical Issues Only)**

No Urgent/New Business
- 1. **Treasurer: Vacant**
  - a. **April Account Balances** - gains/losses.

Checking Balance = \$65117.48, change - **\$156.15**  
Money Market Balance = \$280717.10, change + \$45.97
  - b. **Budget status**

See Attachment (1)
  - c. **Significant unplanned incomes/expenses**

Listed on Attachment (1)
  - d. **Members in arrears and status of actions**

Received Apr 15 Accounts Receivable nonzero balance. Review printout at the meeting. 13 in arrears, outstanding balance **-\$5485.00** not counting the shutoff account. Discussed required actions and plan to recoup outstanding payments.
  - e. **Review/Approve 2024 Q1 Quarterly Financial report.**

Motion by: M Cona  
Second by: L Visser  
Yea 4/Nay 0, Motion Carried.
  - f. **Review 2023 Annual Financial Report/Budget for presentation and approval by Membership at Annual Meeting.**

Board reviewed and unanimously approved the Report/Budget for presentation at the Annual Board Member Meeting May 18, 2024.

## **2. Water Quality:**

Purchased and received Cl- Testing equipment. Will start testing when we receive logs to document results from King Water.

## **3. Annual Member Meeting Preparation**

### **a. Review Topics for discussion:**

#### **1). Open Statements**

- a). Welcome New Members**
- b). Recognize departing Board Members**
- c). Year in Review**

#### **2). Treasurer Report**

- a). 2023 Financial Review**
- b). 2024 Budget Review**

#### **3). Billing Procedures, Board and Member responsibilities**

#### **4). Need for Volunteers to fill Board Vacancies** (all Board Members make a statement)

#### **5). Grounds & Buildings**

- a). Beach Maintenance and Improvements**
- b). Stillaguamish Creosote Log Survey**
- c). Well Site Building Preservation**

#### **6). Operations**

- a). Lead & Copper Survey**
- b). Water System Capital Project**

### **b. Create Agenda for review by May 16. (Al R Barry)**

- c. Create Ballot for items requiring Membership vote by May 16.**  
(Al R Barry)

- **All business complete, Motion to Adjourn meeting.**

Motion made by: G Carranza

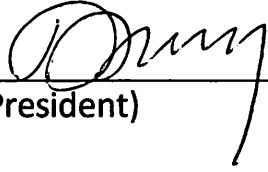
Seconded by: L Visser

Yea 4/Nay 0, Motion carried, meeting adjourned at 8:15pm,

- \* Website management and maintenance is a collateral duty of board member (President is currently performing).
- \*\* President performing duty until Secretary vacancy is filled.
- \*\*\* Water Quality performing duty until Secretary Vacancy is filled.

May 14, 2024 Board Meeting Minutes submitted by  
Driftwood Heights Board members in lieu of Secretary

Approved by



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Randy Barry (President)

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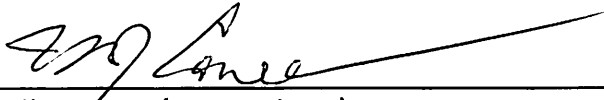
Vacant (Vice President)

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Vacant (Treasurer)

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Vacant (Secretary)



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Mike Cona (Operations)



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Leonard Visser (Grounds and Buildings)



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Genelly Carranza (Water Quality)

**Board Monthly Treasurer Report Apr 2024**

<b>Date</b>	<b>4/15/2024</b>			
	<b>Balance</b>	<b>Balance</b>		<b>Change</b>
<b>Monthly</b>	3/2024	4/2024		
<b>Chk</b>	\$65,273.63	\$65,117.48		(\$156.15)
<b>MM</b>	\$280,671.13	\$280,717.10		\$45.97
<b>Totals</b>	\$345,944.76	\$345,834.58		(\$110.18)
<b># of Members in arrears</b>		<u>13</u>	<b>Total Arrears</b>	(\$5,485.00) (4/15/24)
<b>Shutoff Member</b>		<u>1</u>		(\$2,315.00)
				(\$7,800.00)

<b>Annual</b>	12/2023	4/2024		
<b>Chk</b>	\$49,020.47	\$65,117.48		\$16,097.01
<b>MM</b>	\$280,531.74	\$280,717.10		\$185.36
<b>Totals</b>	\$329,552.21	\$345,834.58		\$16,282.37

**Monthly incomes/expenses**

<b>Incomes</b>	\$3,134.05	
<b>Expenses</b>	\$3,244.23	
	(\$110.18)	

**Monthly Significant/unbudgeted incomes/expenses**

1 none

**Budget Status Year to date (2024)**

<b>Income</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
	\$30,805.24	\$25,451.24	(\$5,354.00)
<b>Expenses</b>	\$7,210.24	\$9,358.17	(\$2,147.93)
		<b>Total</b>	(\$7,501.93)

**Budget in process**

**Annual Significant/unbudgeted incomes/expenses**

1. Jan unplanned expenses	(\$821.79)
2. Mar unplanned expenses	(\$492.00)
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
<b>total</b>	(\$1,313.79)

attach (1)