

**Driftwood Heights Association  
Board Meeting Minutes  
Saturday 06/17/2023**

President – Randy Barry  
Vice President - Vacant  
Treasurer - Sherri Hall  
Secretary - Vacant  
Operations – Mike Cona  
Building and Grounds -Leonard Visser  
Water Quality- Genelly Carranza

Purpose of this meeting is to complete routine business from 23 Apr 2023 Board meeting and 13 May 2023 Member Meeting. Open discussion on urgent issues that board members may have. Prioritize and assign responsibility for addressing those issues.

- **Meeting called to order at 10:15 am by President**

- **Roll Call Present:**

President (R. Barry)  
Treasurer (S. Hall) (not present)  
Secretary Vacant  
VP Ops (M. Cona)  
VP Buildings & Grounds (L. Visser)  
Water Quality (G. Carranza)

Review and approval of 5/13/2023 Membership Meeting minutes.

Motion: L. Visser

Second: M. Cona

Yea 4/Nay 0

Motion carried

- **Emergent Business**

1. Discussed Vice President position with M. Othman. She has been working with the board since the May 13, 2023 “Annual Member Meeting”. She expressed her desire to become a member of the board. After completion of our discussions, it was decided that she would be a good fit with present board and be a benefit to the association.

Motion was made to appoint M. Othman to the Vice President position for a three-year term and add the appointment to the July 8 ballot for membership approval.

Motion: M. Cona

Second: L. Visser

Yea 4/Nay 0

Motion carried

2. Reviewed July Member meeting schedule to insure we all agreed with times and locations and board member support. R. Barry will make a schedule for board member coverage of the July 8, 2023, meeting at the well site – based on availability R. Barry to be present for the duration of the meeting.
3. Reviewed and edited July 8, 2023, ballot. Approved with changes as follows:
  - a. Added M. Othman approval by membership to Vice President position for a three-year term.
  - b. Added “(not to exceed \$3000) to Hawthorn chip seal funding request for extra clarity.
4. Discussed if we need Garrison Engineering to provide a separate board briefing on presentation prior to membership meeting. All board members at the meeting agreed that we needed to move forward with presenting the membership with the proposal therefore we felt it was not needed. R. Barry will correspond with Garrison Engineering Inc. (copy all board members) to inform them of our decision and request an outline (bullet points) of their presentation for our review and information  
Motion was made to not have the briefing.

Motion: M. Cona

Second: M. Othman

Yea 5 /Nay 0

Motion carried

- **New Business**

1. Discussed Member phone contact/ script call for 28 July “Membership Meeting”. Edited script for call to add discussion of cost estimates that are in the Garrison Engineering document on the

driftwoodheights.net website. We also need to allow Carl Garrison to give details during his presentation, if detailed questions are asked outside what is contained in the script we need document the question, and provide to Garrison Engineering, and defer the answer to the presentation. M. Othman recommended we divide the alphabetical list equally between board members to make the call prior to the meeting. Any issues with members on the call list can be referred back to M. Othman for reassignment.

Motion for Call List distribution: M. Othman

Second: R. Barry

Yea 5 /Nay 0

Motion carried

2. M. Othman made a recommendation the board set up a group text we could use for our correspondence. It would be more efficient and make sure all members receive information. She volunteered to do the leg work and set it up.

Motion to set up "Group Text": M. Othman

Second: R. Barry

Yea 5 /Nay 0

Motion carried

3. Started a discussion on time spent by board members in fulfilling their responsibilities of their position. Documenting time spent would allow us to make sure we are spreading out the workload. Allow us to see if we are getting more efficient in the performance of our tasks. Give a marker for letting prospective board members know how much time is required for a particular board position. We briefly discussed ideas for tracking our time without creating more work for ourselves. Due to the time, we tabled the discussion to the next board meeting. We all agreed that it is a good idea and we agreed we would all look at the idea and bring our findings to the next meeting for discussion.

- **Motion to Adjourn meeting**

Motion made by: G. Carraanza

Seconded by: M. Cona

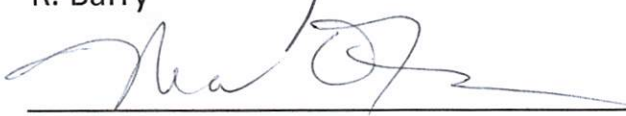
Yea 4 /Nay 0

Motion carried; meeting adjourned at 12:15 pm

Submitted by  
Driftwood Heights Board

Approved by

  
\_\_\_\_\_  
R. Barry

  
\_\_\_\_\_  
M. Othman

N/A

\_\_\_\_\_  
S. Hall

  
\_\_\_\_\_  
G. Carranza

  
\_\_\_\_\_  
M. Cona

  
\_\_\_\_\_  
L. Visser